

EIS Meeting Local Association Minutes  
Secondary Schools Support Service Building  
25 / 04 / 19

2.1:0 **Constitution of the meeting:**

Chair: D. Hurley

Minute: G. Joyce

Present: K. Farrell, G. Hunter, T. Barker

2.1:1 Apologies: W. Cowan

2.2:0 **Minutes Accuracy**

Point in 2019 ABM minutes with regard to L. Hunter needed an amendment to replace 'resign' with 'no longer on Executive Committee'

Minutes agreed as accurate with amendment taken into account.

Proposed: G. Hunter

Seconded: T. Barker

2.3:0 **Secretary's update: (G. Hunter in interim until K. Farrell takes over position in May)**

Discussion about RIC's (Regional Improvement Collaboratives)  
Elaine Cook has taken over the lead from Robert Nailler.

2.3:1 Website & Sharing Good Practice Event is to take place at Inchyra from RIC on May 29<sup>th</sup> and invite from Edu Scotland has come out and this was discussed at LNCT.

2.3:2 Absence management stats fed back to LNCT and clarification given that Returns to Work are not all complete. There seems to be an issue with these forms not being completed or at least the data is not being entered onto Itrent.

2.3:3 WTA (Working Time Agreements) were discussed at LNCT as was the RIC which need quantified. The changes that schools have made to reduce teacher workload were also discussed but these changes themselves have created workload which school reps must remember when WTA time approaches. Increased tracking is having, for example, a workload impact. Probationers were also discussed. It was also mentioned that Violence & Incidence Forms need filled out. Working group was set up to look at compulsory transfer of promoted posts policy. This is being discussed.

- 2.4:0      **Treasurer's update:**  
K. Farrell reported that G. Hunter will remain as signatory and that G. Joyce's name will be added onto the Local Executive account.
- 2.4:1      K. Farrell to check with Lisa at HQ and account books due by 21<sup>st</sup> Sept and should be ready by the end of June.
- 3.5:0      **Learning Rep update:**  
D. Hurley received effusive thanks for his feedback and 'considered response which recognised improvements' on PRD from GTCS Thomas Madden with regards to PRD & PL moving from PU to MYPL platform.
- 3.6:0      **AGM:**  
G. Hunter asked us to read through notes and note any amendments we think might be necessary. 9<sup>th</sup> May is last date that amendments can be made. Raise these amendments by email if there are concerns by Tues 7<sup>th</sup> May.
- 3.7:0      **Next Exec meeting date:**  
  
Wed 29<sup>th</sup> May 2019
- 3.8:0      **AOCB:**  
Filing cabinets upstairs in CSSSS were discussed and agreed that certain files should be disposed of in the correct way.
- 3.8:1      Question raised by G. Joyce regarding the policy on teachers returning to work after an assault.